

**Florida Python Control Plan Workgroup
Operating Procedures**

Updated: February 5, 2023

This document establishes the purpose, objectives, guidelines, organizational structure, and organizational operations for the Florida Python Control Plan Workgroup (FPCPW) and for all Subgroups organized thereunder.

PURPOSE:

The Florida Python Control Plan Workgroup (FPCPW) is an interorganizational team of Federal, State, and local agencies, Tribes, and a non-governmental organization (NGO). This document establishes the purpose, objectives, guidelines, organizational structure, and organizational operations for the FPCPW and for all Subgroups organized thereunder.

OBJECTIVES:

To aid in the achievement of its Purpose, the FPCPW's objectives are to:

- Identify and build support for implementation strategies, projects, or measures.
- Coordinate support for member efforts.
- Exchange, discuss, and disseminate information.
- Coordinate implementation efforts where necessary.
- Annually develop an Implementation Plan, addressing the theme sections of the FPCP, including a list of supported or priority projects for that year and improvements/enhancements to existing programs or new tasks for upcoming years.
- Develop an Annual Report of progress towards achieving the goals, strategies, and recommendations of the FPCP.
- Update the FPCP when deemed necessary.

GUIDELINES:

Consistent with their authorities, policies, and available resources, participating organizations shall:

- Participate in Workgroup and Subgroup meetings as appropriate.
- Engage and exchange information with Workgroup and Subgroup members to develop jointly supported approaches to python control.
- Work together in the implementation of projects and approaches, consistent with their respective organization's missions, authorities, and resources.

ORGANIZATIONAL STRUCTURE:

The FPCPW's initial membership will be open to one representative from all 15 organizations that participated in development of the FPCP. The FPCPW meetings will be facilitated by the Florida Fish and Wildlife Conservation Commission and be co-facilitated by one other organizational representative. The FPCPW may revise membership guidelines as it deems necessary.

- Member organizations in the FPCPW must meet the following criteria:
 - Have only a maximum of one representative attend per meeting.

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- The FPCPW members may agree on a case-by-case basis, to organizations having an additional representative during meetings for purposes such as shadowing a current member.
 - Have designated resources to coordinate and implement measures to advance the goals, strategies, and recommendations outlined in the FPCP.
 - Be a Federal, State, or local land-management agency, a land-managing NGO, or a Tribal organization.
 - Submit a letter of intent or written request to the FPCPW for new members to be considered for membership by the current FPCPW members.
- FPCP Subgroups - The FPCPW may establish or modify FPCP Subgroups as necessary to achieve its Purpose and Objectives. The following standing Subgroups are currently established to support the FPCPW:
 - Python Website Subgroup (PWS) – The PWS is in charge of logistically creating an online location, such as a website or sharepoint site, referred in the FPCP as the Python Portal, for disseminating information and supporting collaboration on Burmese python related issues. The subgroup is comprised of biologists, scientists, managers, and administrators from the FPCPW organizations. The PWS may also consider additional technical information from additional government, university, and private sector specialists.
 - Python Research Subgroup (PRS) – The PRS is in charge of communicating regularly with researchers currently researching methods to control Burmese pythons. The PWS may also consider including researchers as recurring participants in the PRS.

ORGANIZATIONAL OPERATIONS:

Meetings of the full FPCPW will be convened at locations within south Florida or virtually for the purpose of reviewing progress and developing strategy and direction for future partnership efforts to support the Purpose and Objectives.

- Quarterly Meetings - The FPCPW shall hold four quarterly meetings in each calendar year to:
 - Review and discuss issues related to topics in the FPCP.
 - Draft and review the Implementation Plan for the upcoming year.
 - Review results and draft management strategies for the upcoming year, creating the Annual Report.
 - Share and discuss Subgroups progress.
 - Review accomplishments and draft plans for the upcoming year:
 - All members will have at least 10 business days to review and comment on documents created by and for the FPCPW-wide relevance, including for example, the Implementation Plan, Annual Report, Synthesis Document, Operating Procedures, etc.
- Annual Conference and/or Workshop - The FPCPW will discuss whether it convenes an annual conference and/ or workshop that focuses on FPCP topics.

AGREEMENT:

The FPCPW members will respect the role of each organization in terms of providing resources and assistance towards FPCP implementation. The provision of such resources and

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assistance will depend upon relevant authorities and available appropriations of each member organization.

TERMS AND REVISIONS OF AGREEMENT:

The Operating Procedures is a living document and can therefore be updated by the FPCPW, as needed.

APPENDIX A FPCPW Member Organizations

MEMBER ORGANIZATIONS:

The FPCPW includes the following organizations:

- Broward County
- Charlotte County
- Collier County
- Conservancy of Southwest Florida
- Florida Department of Environmental Protection
- Florida Fish and Wildlife Conservation Commission
- Florida Forest Service
- Miami-Dade County
- Miccosukee Tribe of Indians of Florida
- Monroe County
- National Park Service
- Rookery Bay National Estuarine Research Reserve
- Seminole Tribe of Florida
- South Florida Water Management District
- United States Army Corps of Engineers
- US Fish and Wildlife Service

